

(ORSP USE ONLY)

Account No.:

Work Log:

ORSP D-base:

Current Date:

Original Date:

Please allow five business days for your modification to be processed. The ORSP will notify you when completed.

I. PROJECT INFORMATION			
Principal Investigator(s):			Phone Ext.
Project Title:			
Sponsor:			
Modification initiated by:			
II. ITEMIZED CHANGES			
Line Item	Original Amount	Revised Amount	Difference +/-
Faculty	\$	\$	\$
Administration	\$	\$	\$
Student Workers	\$	\$	\$
Benefits (ORSP calculates)	\$	\$	\$
Travel – airfare	\$	\$	\$
Travel – lodging	\$	\$	\$
Travel – meals	\$	\$	\$
Contractors/Subawards	\$	\$	\$
Equipment / ≤\$5K	\$	\$	\$
Supplies/Materials	\$	\$	\$
Participant/Subject Incentives	\$	\$	\$
Other	\$	\$	\$
Other	\$	\$	\$
Indirect Costs			
			\$
Explain reason/s for change and the effect on project's scope of work:			
III. ASSURANCES			
PI/PD Signature:		Co-PI/PD Signature:	